

July 20, 2020

**REGARDING**

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Motion to engage Desman, Inc. to conduct the annual condition surveys and inspections of New Haven Parking Authority's structured facilities for FY 2021.

**PURPOSE**

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To prepare annual condition surveys of New Haven Parking Authority's parking structures, the Under Air Rights Garage surface lot and the Union Station Building. Desman, Inc. was selected as a result of request for proposals from qualified firms, as per Board action of May 21, 2018.

**COST**

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The total cost is \$42,910.00, broken out as follows:

Temple Street Garage	\$6,747.50
Crown Street Garage	\$5,200.00
Temple Medical Garage	\$5,012.50
Granite Square Garage - triennial study	Not applicable this year
Union Station Garage	\$4,757.50
Union Station Building	\$5,557.50
Air Rights Garage - intermediate year without R&R fund study	\$7,185.00
Under Air Rights Garage Surface Lot	\$3,700.00
270 State Street Garage	\$4,750.00
Total	\$42,910.00

**FUNDING**

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Operating Accounts

**RECOMMENDATION**

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Enter into agreement with Desman, Inc. for the Fiscal Year 2021 condition surveys.

July 20, 2020

**MOVED THAT THE CHAIRMAN, OR IN HIS ABSENCE THE VICE CHAIRMAN, BE AND HEREBY IS AUTHORIZED ON BEHALF OF NEW HAVEN PARKING AUTHORITY TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH DESMAN, INC., THE DESIGNATED CONSULTANT AS A RESULT OF REQUEST FOR PROPOSALS FROM QUALIFIED FIRMS AND AS PER BOARD ACTION OF MAY 21, 2018, TO CONDUCT CONDITION SURVEYS AND INSPECTIONS OF NEW HAVEN PARKING AUTHORITY'S STRUCTURED FACILITIES FOR FY 2021, IN AN AMOUNT EQUAL TO \$42,910.00.**

At a Regular Meeting of the New Haven Parking Authority, duly warned and open to the public, held via Zoom at 5:30 p.m. on Monday, July 20, 2020, members of the Authority being present, the above Motion was proposed by member \_\_\_\_\_, seconded by member \_\_\_\_\_, put to vote and unanimously adopted.

Certified to be a true and correct copy.

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Douglas Hausladen  
Secretary