

November 16, 2020

**REGARDING**

Motion to enter into Amendment #5 to the Agreements with two contractors for snow removal and snow plowing services.

**DISCUSSION**

In 2015 Park New Haven sought proposals from contractors to perform snow removal and/or snow plowing services at various parking facilities on an as needed, on-call basis. While we have our own maintenance crew, we primarily require assistance for plowing, removing and relocating snow at Air Rights Garage, Union Station Transportation Center, Temple Street Garage and the two large Route 34 parking lots. Assistance at its other facilities may be needed depending on the capabilities of our own force.

Snow Removal: In the past, assistance has been especially needed at Air Rights Garage, Temple Street Garage, Union Station Transportation Center and the Route 34 surface parking lots. The garages have vehicle weight and vertical clearance restrictions. The Air Rights Garage has a fixed-in-place snow-melting machine on its top roof level for snow melting at that facility only. Contractors need to have such equipment as light-weight front-end bucket tractors and light-duty trucks with snow plows to relocate the snow and dump it into the snow-melting machine. At Temple Street Garage, snow has been removed off of the roof levels by combination of controlled dumping off the side, as well as removal by light-duty truck. The snow would then need to be transported to a nearby off-site snow dump area at Orchard-Sherman lot or other nearby designated area. Similarly, at Union Station, snow needs to be removed from the rear parking lot, the bus storage area, the front of the building, the roof level of garage, and the east surface lot. Proper safety precautions need to be taken.

Snow Plowing: In the past, assistance has been especially needed to plow and treat with sand and salt the snow at the Orchard/Sherman Surface Parking Lot and Sherman/Tyler Surface Parking Lot and surrounding sidewalks and walkways. There are no vehicle weight or height restrictions at these open lots. When snow piles accumulate at these busy surface lots that significantly decrease parking capacity, PNH may elect to have the snow relocated to nearby grass areas. PNH may also need assistance with snow plowing and treatment in combination with snow removal at Air Rights Garage, Temple Street Garage and Union Station. PNH reserves the right to request snow plowing at its other surface lots or garages as may be needed.

We have contracts with Laydon Industries and Executive Landscaping for snow plowing and removal. They have experience working in Park New Haven facilities and have performed excellently. Their prices are reasonable and each can handle the work without need for subcontractors. **They have agreed to hold their prices for this year.**

Therefore, we recommend entering into Amendment #5 to the agreements with both Laydon and Executive Landscaping during snow events, especially emergency situations for large storms, as needed.

Park New Haven has successfully worked with Laydon Industries and Executive Landscaping for snow plowing and removal. They have experience working in Park New Haven facilities and have performed excellently. Their prices are reasonable and they each can handle the work without need for subcontractors.

Therefore, we recommend entering into agreements with both Laydon and Executive Landscaping during snow events, especially emergency situations for large storms, as needed.

**PRICE**

The contractors provided a list of prices for various equipment such as skid-steer loaders, pick-up trucks, mason dump trucks, large dump trucks, loaders, etc. While an initial contract amendment limit of \$100,000 each will be established, individual work authorizations will be issued with each storm event and in accordance with the operating budget.

**FUNDING SOURCE**

Operating Expense Budget.

**RECOMMENDATION**

Enter into Amendment #5 to the Agreements with Laydon Industries and Executive Landscaping for snow removal and snow plowing services in an amount not to exceed \$100,000 per contractor and in accordance with the operating budget.

November 16, 2020

**MOVED THAT THE CHAIRMAN, OR IN HIS ABSENCE THE VICE CHAIRMAN, BE AND HEREBY IS AUTHORIZED ON BEHALF OF THE NEW HAVEN PARKING AUTHORITY TO ENTER INTO AMENDMENT #5 TO THE AGREEMENTS WITH LAYDON INDUSTRIES AND EXECUTIVE LANDSCAPING, EACH IN AN AMOUNT NOT TO EXCEED \$100,000 FOR SNOW REMOVAL AND SNOW PLOWING SERVICES AS NEEDED.**

At a Regular Meeting of the New Haven Parking Authority, duly warned and open to the public, held via Zoom at 5:30 p.m. on Monday, November 16, 2020, members of the Authority being present, the above Motion was proposed by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, put to vote and unanimously adopted.

Certified to be a true and correct copy.

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Douglas Hausladen  
Secretary