



FINANCIAL REPORT

Brian E. Seholm, Chief Financial Officer
December 21, 2020 Board Meeting

- **Human Resources Report – prepared by:**
Bonnie J. Lytle, Director of Human Resources

- **Chief Financial Officer’s Report**

- **Financial Statements for November 2020**

FINANCE

HUMAN RESOURCES - ACTIVITY REPORT

Bonnie J. Lytle

Park New Haven Board Meeting, December 21, 2020

Personnel

- A list of new hires and employees terminating employment in November, 2020 is attached to this report.
- Since there still has been no significant increase in activity in our facilities as a result of COVID-19, we are continuing not to fill vacant positions at this time.
- Cathy Faulkner, who was a Cashier at the Parking Authority for more than 32 years, retired effective November 20, 2020.
- The Mystery Shopper program, which was temporarily suspended due to the COVID-19 closure of our facilities, has still not yet resumed but will do so as soon as there is a significant increase in parkers.
- Holiday gift cards are being distributed on December 18, 2020, as approved by the Board, to our employees in appreciation of their service.
- Due to COVID restrictions, the annual holiday party will not be held this year. Once restrictions are relaxed, we will plan a gathering for our employees. In the meantime, tins of cookies in wrapped packages are being distributed to the various facilities in appreciation of our employees' service to Park New Haven.
- Arbitrations/Unemployment Hearings
- No arbitrations or unemployment hearings are scheduled at this time.

Insurance Claims/Lawsuits

J. Miller v. New Haven Parking Authority

- The plaintiff's counsel informed the Judge in this lawsuit that her client had recently passed away, and that the claim may be withdrawn. Otherwise, the trial is scheduled to begin on December 8, 2021. The lawsuit was filed regarding an alleged fall at the Temple Street Garage on the stairs on June 21, 2017 from which she claimed she sustained serious injuries.

Human Resources Report
December 21, 2020
Page Two

Insurance Claims/Lawsuits (con't)

- No employee injuries were reported in November, 2020. We have not had any reported employee injuries so far this fiscal year.

Respectfully submitted,

Bonnie J. Lytle

Bonnie J. Lytle
Director of Human Resources

PARK NEW HAVEN PERSONNEL CHANGES NOVEMBER, 2020

NEW HIRES

<u>NAME</u>	<u>HIRE DATE</u>	<u>POSITION</u>
--------------------	-------------------------	------------------------

NONE

EMPLOYEES TERMINATING EMPLOYMENT

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>POSITION</u>
--------------------	------------------------------	------------------------

Cathy Faulkner	November 20, 2020	Cashier
----------------	-------------------	---------