

**MINUTES OF THE NOVEMBER 18, 2021 BOARD MEETING
CONTINUED TO NOVEMBER 23, 2021**

Commissioners Present: Mr. Forrester, Ms. Curran, Mr. Rivera, Mr. Stewart
Commissioners Absent: Ms. Lindquist, Mr. Orefice
Staff Present: Mr. Hausladen, Mr. Parry, Mr. Seholm, Mr. Staniewicz, Mr. Wydra
Counsel Present: -Joseph L. Rini, General Counsel for the New Haven Parking Authority
-Clifford Merin, Deputy General Counsel for the New Haven Parking Authority

A Regular Board Meeting of the New Haven Parking Authority/Park New Haven was held via Zoom teleconference on November 18, 2021 at 5:30 PM and was continued to November 23, 2021 at 12 noon.

Mr. Hausladen was the moderator and opened the meeting at 12:10 PM. He turned the meeting over to Chairman Forrester to continue the agenda.

IV. MOTIONS

MOTION B

Chairman Forrester said with this Motion the Authority is requesting approval to purchase holiday food gift certificates for all NHPA employees in the amount of \$35.00 each as has been the tradition in previous years.

MOTION RE: MOVED THAT THE NEW HAVEN PARKING AUTHORITY BE AND HEREBY IS AUTHORIZED TO PURCHASE FOOD GIFT CERTIFICATES IN THE AMOUNT OF THIRTY-FIVE DOLLARS EACH FOR ALL EMPLOYEES OF THE NEW HAVEN PARKING AUTHORITY FOR THE HOLIDAY SEASON 2021.

Commissioner Stewart moved to approve the Motion and Commissioner Curran seconded. Chairman Forrester called for a vote:

Commissioner Stewart	Approved
Commissioner Curran	Approved
Commissioner Rivera	Approved
Chairman Forrester	Approved

The Motion was approved as written by staff.

MOTION C

Chairman Forrester said with this Motion the Authority is requesting approval to enter into an Agreement with JLY Construction Managers of New Haven, CT for Replacement of Three Rooftop Air Conditioning Units at the Union Station Building, NHPA Project #22-010. He deferred to Mr. Staniewicz for further explanation.

Mr. Staniewicz said the units have been purchased to facilitate delivery in time for installation to be prepared for the summer season. This Motion is to approve the agreement with the contractors selected, who met all required components and presented the lowest responsible bid for installation of the units.

MOTION RE: MOVED THAT THE CHAIRMAN, OR IN HIS ABSENCE THE VICE CHAIRMAN, BE AND HEREBY IS AUTHORIZED ON BEHALF OF THE NEW HAVEN PARKING AUTHORITY TO ENTER INTO AN AGREEMENT WITH JLY CONSTRUCTION MANAGERS OF NEW HAVEN, CT FOR REPLACEMENT OF THREE ROOFTOP AIR CONDITIONING UNITS AT THE UNION STATION BUILDING, IN AN AMOUNT NOT TO EXCEED \$274,390.00, AS A RESULT OF PUBLIC BID AND SUBJECT TO COMPLIANCE WITH REQUIREMENTS OF THE BID DOCUMENTS.

FURTHERMORE, IT IS MOVED THAT A CONSTRUCTION CONTINGENCY ACCOUNT IN AN AMOUNT NOT TO EXCEED \$30,000.00 BE AND HEREBY IS APPROVED FOR THIS PROJECT, AND THAT THE EXECUTIVE DIRECTOR BE AND HEREBY IS AUTHORIZED ON BEHALF OF THE NEW HAVEN PARKING AUTHORITY TO EXECUTE CHANGE ORDERS AS MAY BE NECESSARY.

Commissioner Rivera moved the Motion for approval and Commissioner Curran seconded the Motion. Chairman Forrester called for a vote.

Commissioner Curran	Approved
Commissioner Rivera	Approved
Commissioner Stewart	Approved
Chairman Forrester	Approved

The Motion was unanimously approved as written by staff.

MOTION D

Chairman Forrester said with this Motion the Authority is requesting approval to authorize the Executive Director to finalize, approve and implement a mandatory COVID-19 Vaccination and Testing Policy for all New Haven Parking Authority employees and to be in compliance with the City of New Haven's Vendor Vaccination Disclosure Reporting Requirements. He deferred to Mr. Hausladen for further explanation.

Mr. Hausladen said the Authority, as a vendor for the City of New Haven, needs to be in compliance with the City's requirements in regard to a mandatory COVID vaccine and testing policy by December 17, 2021. Basically the policy requires employees to submit proof of receipt of the vaccine or be tested weekly and provide test results. He has been working with NHPA staff to develop a policy to meet the requirements. Additionally, NHPA is working with Griffin Hospital to provide vaccine clinics at Union Station that employees will be notified of. The policy will be distributed to all employees along with their paychecks today. This policy only complies with the City of New Haven policy and is nothing more than the City requires. A session was held with Union representatives and they appear to be supportive.

Mr. Parry said the policy covers all aspects for NHPA to be in compliance with the City mandate.

Chairman Forrester asked what would be done if someone does not comply with getting the vaccine or testing. Mr. Parry said it will be addressed on a case-by-case basis in accordance with the policy. Those employees that are telecommuting are not exempt. Discussion followed.

MOTION RE: MOVED THAT THE EXECUTIVE DIRECTOR OF THE NEW HAVEN PARKING AUTHORITY IS HEREBY AUTHORIZED TO FINALIZE, APPROVE AND IMPLEMENT A MANDATORY COVID-19 VACCINATION AND TESTING POLICY FOR ALL NEW HAVEN PARKING AUTHORITY EMPLOYEES TO MEET THE VENDOR VACCINATION DISCLOSURE REPORTING REQUIREMENTS OF THE CITY OF NEW HAVEN.

Commissioner Stewart moved to approve the Motion and Commissioner Curran seconded. Chairman Forrester called for a vote.

Commissioner Curran	Approved
Commissioner Stewart	Approved
Commissioner Rivera	Approved
Chairman Forrester	Approved

The Motion was unanimously approved as written by staff.

VI. NEW BUSINESS – NONE

VII. OLD BUSINESS – NONE

VIII. Executive Session was held earlier in the meeting to accommodate schedules and voting.

IX. ADJOURNMENT

Chairman Forrester asked if there were any other issues for discussion. Hearing none he called for a Motion to adjourn. Commissioner Stewart moved to adjourn and Commissioner Rivera seconded the Motion. Chairman Forrester called for a vote.

Commissioner Curran	Approved
Commissioner Rivera	Approved
Commissioner Stewart	Approved
Chairman Forrester	Approved

The meeting was adjourned at 12:37 PM.

Chairman Forrester thanked the Commissioners for their time and wished all a Happy Thanksgiving.