



## ADDENDUM #1

DATE OF ISSUANCE: September 12, 2025

Proposal For: Parking Access & Revenue Control System Replacement  
At New Haven Parking Authority Facilities  
New Haven, Connecticut  
NHPA Project #24-029

Proposal Opening Date: October 7, 2025 at 3:00 p.m. EDT  
[NOTE: This is a new Submission Deadline.]

Prospective Proposers and all concerned are hereby informed that the following is made a part of the Proposal Documents, which shall be amended accordingly:

A. The Proposal Opening Date has been changed. In the *Invitation for Proposals*, delete the Submission Deadline of “September 30, 2025 at 3:00 p.m. EDT” and substitute with the new Submission Deadline of “October 7, 2025 at 3:00 p.m. EDT.”

B. In Item 3, Inspection of Facilities, of the *Instructions to Proposers*, add the following:

“NHPA will host one tour of the sites to facilitate viewing of the facilities. This meeting will be held on Tuesday, September 16, 2025 at 10:00 a.m. Meet Ijeoma J. Moneke (IJ), Director of Revenue Control, at the NHPA main office, 232 George Street, New Haven, CT 06510. The majority of sites will be visited by a walking tour; however, some remote sites require transportation arranged by the individual Proposer. Proposers not desiring to walk may use their own personal transportation to visit the sites, and NHPA will validate parking at its sites. This will not be a question and answer session. For questions, interpretations, etc., please refer to Section 2 of the Instructions to Proposers.”

C. Add the following to Item 7 of the *Statement of Proposer’s Qualifications*:

“Include a list of all relevant projects completed within the past five (5) years including a description of the project, your responsibilities, cost, and name, address and current telephone number and e-mail address of the owner’s representative for each project. Please note that as a minimum the Bidder and its proposed Subcontractor(s) shall be licensed and registered in the State of Connecticut to perform the required services, and shall be required to demonstrate and/or provide evidence that the trades involved have engaged in this type of work for a

minimum of 5 years and the person in direct charge of this project has a minimum of 5 years of relevant project management experience.

In response, it is necessary to attach the following:

(a) supplemental materials including copies of licenses and training certificates as appropriate;

(b) the required DAS prequalification certificates from the Bidder if the contract value is in excess of \$1,000,000, per Connecticut General Statutes § 4b-91, as well as from all “Substantial Subcontractors” (which, as defined in Connecticut General Statutes § 4a-100, means a subcontract to with a subcontract value in excess of \$1,000,000); and

(c) the DAS certificates for all SBEs and MBEs, WBEs, and/or DisBEs to be utilized on the project, as defined in Connecticut General Statutes § 4a-60g.”

D. Revise the email address in item 4.D of the *Instructions to Proposers* to read: [imoneke@nhparking.com](mailto:imoneke@nhparking.com) .

E. The following are questions from prospective proposers along with NHPA’s Response:

1. QUESTION: Can the deadline for submitting proposals for the RFP be extended?

1. NHPA RESPONSE: The deadline for submitting proposals in the *Invitation for Proposals* has been changed per this Addendum #1 to October 7, 2025 at 3:00 p.m. EDT.

2. QUESTION: Due to the scope of this RFP and the coordination required with other trades to compile a comprehensive and accurate response, we would like to inquire whether an extension of the proposal deadline is available.

2. NHPA RESPONSE: The deadline for submitting proposals in the *Invitation for Proposals* has been changed per this Addendum #1 to October 7, 2025 at 3:00 p.m. EDT.

3. QUESTION: Is it possible to schedule a walk-through of the facility listed in the RFP to better understand the scope of work?

3. NHPA RESPONSE: Yes, a self-guided walk-through can be arranged as stated in Item 3, Inspection of Facilities, pages 25-26 of the *Instructions to Proposers* in the Proposal Documents. Please contact Ijeoma J. Moneke, Director of Revenue Control, sufficiently ahead of time at 203-410-7475 (cell) or email at [imoneke@nhparking.com](mailto:imoneke@nhparking.com) to make an appointment. Also, see Paragraph B above regarding a group tour of the sites led by NHPA scheduled for September 16, 2025.

**END OF ADDENDUM #1**